

# Nyah Phillips

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## Summary

Undergraduate honors economics and pre-med student attending the University of Michigan.

## Skills

- R (Developing proficiency)
- Microsoft: PowerPoint, Word, Excel (Advanced)
- Spanish (Limited working proficiency)

## Current Work Experience

### Grader: Econ 485 | University of Michigan Economics Department | Ann Arbor, MI | 09/2021 - current

- Grade attendance, problem sets, exams and make-up assignments
- Proctor exams

### Academic Coach | University of Michigan Ross School of Business | Ann Arbor, MI | 09/2021 - current

- Work weekly with groups of students to supplement course material and support academic performance
- Create and proctor mock exams
- Provide 1-on-1 academic support through study tables

### Tutor | University of Michigan Athletic Department | Ann Arbor, MI | 09/2020 - current

- Work 1-on-1 with student athletes to support their academic and course needs
- Provide study strategies and recommendations to help student athletes meet academic goals
- Attend training and development courses to improve service offerings

## Past Work Experience

### Medical Scribe | Somerset Ophthalmology | Troy, MI | Summer 2021

- Accompanied physician during patient consultations and assisted in recording patient history and physical exam findings into electronic medical record
- Organized and transcribed results for patients' laboratory tests, medications and imaging studies

### Tutor | Private | Rochester Hills, MI | 09/2017 - 12/2021 (Not currently working with any private students)

- Work closely with students in grades K-12, helping to develop math and essay writing skills
- Develop training material, such as handouts, study materials and quizzes based on student needs

### Seasonal Sales Associate | Shinola | Troy, MI | 11/2020 - 1/2021

- Greet customers, respond to questions and facilitate engagement with merchandise
- Operate cash registers

## Volunteer Experience

### Washtenaw County Health Department COVID-19 Vaccination Clinic | Ann Arbor, MI | 03/2021 - 04/2021

- Collect information and paperwork from patients to ensure vaccination eligibility
- Monitor patients post-vaccination

### Kenya Relief Brase Clinic & Vision Center | Migori, Kenya | 08/2018, 08/2019

- Provide medical support to local men, women, and children
- Gather and document vital signs such as temperature, pulse and respiration for pre-operative patients
- Communicate needs and issues to appropriate medical staff for administrative action

## Education

### Bachelor's Degree | University of Michigan | Ann Arbor | Expected graduation in 04/2023

- College of Literature, Science and the Arts, Honors Program
- Major: Honors Economics

### IB Diploma | International Academy High School | Bloomfield Hills, MI | 05/2019

## Extracurricular

Multicultural Economics Coalition (MEC) | Finance Chair | December 2021 - current  
Economics@Work Leadership Team | January 2020 - April 2020