

**TECHNICAL ASSISTANCE MANAGER ON THE ECONOMICS OF HEALTH  
DECISION-MAKING IN MOZAMBIQUE**

**Job Detail**

JOB TITLE: Technical Assistance Manager (TAM)

WORK LOCATION: Beira, Mozambique

FULL/PART TIME: Full-Time

EMPLOYMENT TYPE: Temporary Contract Employee

COMPENSATION: Competitive, based on qualifications and experience

**Job Summary**

We seek a full-time Technical Assistance Manager (TAM) position to work on studies of [the Economics of Health Decision-Making in Mozambique](#). The TAM will work with Professors [Dean Yang](#) and [Tanya Rosenblat](#), and possibly other University of Michigan faculty, on a set of research projects on HIV/AIDS. We are implementing and studying an initiative deploying health promoters in a large number of communities in central Mozambique to promote testing and treatment of HIV/AIDS via household visits. The TAM's main goal will be to ensure that the health promoters are effective at convincing households to seek HIV/AIDS testing or treatment at the local health clinic.

During the planning phase of the project, the TAM will advise the project leadership on the intervention design and build relationships with district health offices to obtain permissions for health promoter work. During the health promoter hiring phase, the TAM will help to organize the hiring of health promoters under the direction of project leadership and plan/organize the training of health promoters before and after a training period. During the implementation phase of the project, the TAM will oversee a team of supervisors who monitor health promoter activity, respond to day-to-day technical questions and needs at the central level regarding community health. The TAM will directly report to Field Manager and is also expected to contribute to research-related discussions with senior project leadership.

**Principal Duties and Responsibilities**

Under the direction of the project's Principal Investigators, the TAM will engage in the following:

- *Program Design*: design home visit guide and training materials for health promoters to promote HIV/AIDS testing and treatment in an equitable and confidential manner;
- *Recruit and Manage Community Health Promoters*: organize and implement hiring of community health promoters, prepare and deliver technical assistance training, organize and monitor applicants during trial period, help with program implementation, management of health promoter staff and supervisors, and development of field protocols;
- *Community Relations*: build relationships with and obtain permissions from district health offices and community officials;
- *Monitoring and Evaluation*: help set up a monitoring and evaluation (M&E) system for tracking health promoter activity, which may include designing survey tools, cleaning data, and troubleshooting with the field and research team.

The selected candidate will need to possess the following:

- The ability to work independently in a fast-paced environment with strong project management skills, exceptional attention to detail, and the ability to exercise sound judgment.
- Exceptional time management skills with a proven ability to multitask and prioritize to successfully complete projects on tight deadlines with little supervision.

### **Qualifications and Skills**

#### *Required Qualifications:*

- A Master's degree in a relevant field (economics, public health or related social science disciplines) with one or more years of relevant work experience;
- Experience conducting and managing technical assistance for an NGO or government organization Excellent written communication skills;
- Fluent or native in Portuguese and English;

#### *Desired Qualifications (preferred but not required):*

- Master of Microsoft Excel;
- Knowledge of SurveyCTO and/or Stata;
- Knowledge and understanding of data science, field experiments, or research literatures in development economics relating to health, education, or natural disasters.

### **Additional Information**

This is a 12-month position, with a potential for extension depending on performance.

### **To Apply**

A cover letter is required for consideration of this position and should be attached as the first page of your resume/CV. Both cover letter and resume/CV must be written in English. The cover letter should indicate your starting availability, address your specific interest in the position, and outline skills and experience that directly relate to this position.

After applicants submit their cover letter and resume, select candidates will be asked to complete an empirical exercise to demonstrate their knowledge and familiarity of coding in Stata. Successful performance on the coding examination will result in follow up interviews with the research team.

Applications should be submitted to Ryan McWay at [rncway@umich.edu](mailto:rncway@umich.edu) with the subject line "Application – Technical Assistance Manager".